

# Forward Plan

## January - April 2011

**Keith R Mitchell CBE**

Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 17 December 2010*

Working for you



**OXFORDSHIRE  
COUNTY COUNCIL**

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online<sup>1</sup>.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Legal & Democratic Services, Corporate Core, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Legal & Democratic Services, Corporate Core (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

<sup>2</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

<sup>3</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; breaking the cycle of deprivation; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Legal &amp; Democratic Services; members' services; HR; ICT; policy &amp; partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Young People &amp; Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Young People &amp; Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance &amp; Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth &amp; Infrastructure</i> Councillor Ian Hudspeth</p>	<p>Regional planning; strategic planning and transport within Oxfordshire; waste management; environmental management; flooding; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police &amp; Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; drugs and alcohol awareness and Council policy co-ordination</p>
<p><i>Cabinet Member for Safer &amp; Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, community cohesion; equalities and social inclusion; voluntary and community sector; Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Michael Waine</p>	<p>Primary &amp; secondary schools; special schools; pupil services; school transport; music services; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Implementation of schemes for transport; highways; traffic and parking; road safety; public passenger transport and access to the countryside</p>

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### **Draft Corporate Plan 2011/12**

To seek agreement to the content of the next corporate plan.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: We will consult partner organisations as appropriate*

*Report By: Assistant Chief Executive (Strategy)*

*Contact: Maggie Scott, Corporate Policy Manager Tel: (01865) 816081*

*Ref: 2010/153*

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### **Delegated Powers of the Chief Executive - January 2011**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: N/A*

*Report By: Head of Law & Governance*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262*

*Ref: 2010/154*

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### **Delegated Powers of the Chief Executive - April 2011**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: N/A*

*Report By: Head of Law & Governance*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262*

*Ref: 2010/201*

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**CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL**

**Establishment Review - February 2011**

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: N/A*

*Report By: Head of Human Resources*

*Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*

*Ref: 2010/167*

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**Performance Management 3rd Quarter Progress Report Against Priorities and Targets**

Quarterly Performance Monitoring Report.

*Decision Maker and Target Date: Cabinet, 15 March 2011*

*Consultations: N/A*

*Report By: County Council Management Team*

*Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384*

*Ref: 2010/184*

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**CABINET MEMBER: ADULT SERVICES**

**Annual Report by the Commission for Social Care Inspection on Adult Social Services**

To consider the Annual Report by the Care Quality Commission.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: N/A*

*Report By: Director for Social & Community Services*

*Contact: Steve Thomas, Performance Information Manager Tel: (01865) 323609*

*Ref: 2010/152*

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### **Proposal to Discontinue the Service and Maintenance Contract for Stairlifts etc**

To seek approval to discontinue the service and maintenance contract for stairlifts, step lifts and through floor lifts following consultation with service users.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: All service users affected were sent a consultation survey to complete and return for analysis.*

*Report By: Director for Social & Community Services*

*Contact: Maria Melbourne, Area Service Manager, Social Care for Adults Tel: (01865) 323275 Ref: 2010/191*

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### **Procurement of Carers Support Service**

To seek approval to the outcome of the procurement of the Carers Support Service (CUP570).

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: N/A*

*Report By: Director for Social & Community Services*

*Contact: John Pearce, Service Manager, Strategic Commissioning Tel: (01865) 323619 Ref: 2010/204*

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### **Development in the Oxford Care Partnership Agreement**

To seek approval to the principles for developing the Partnership Agreement with the Oxfordshire Care Partnership and specific service developments to achieve service and financial objectives of the Council and the Oxfordshire Care Partnership.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: N/A*

*Report By: Director for Social & Community Services*

*Contact: Nick Welch, Head of Major Programmes Tel: (01865) 323575 Ref: 2010/216*

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### **Changes to the Internal Home Support Service**

To seek approval for the recommended changes to the Internal Home Support Service.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Staff and Service Users*

*Report By: Director for Social & Community Services*

*Contact: Martin Bradshaw, Assistant Head of Service Tel: (01865) 323683 Ref: 2010/217*

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**CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)**

**Oxfordshire Supporting People Strategy 2011-16**

To seek approval of the draft strategy for consultation with key stakeholders and of the draft annual plan for 2011-12.

*Decision Maker and Target Date:* Cabinet Member for Adult Services, 20 January 2011

*Consultations:* District Councils, PCT, Probation Service, service users, carers, provider sector

*Report By:* Director for Social & Community Services

*Contact:* Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2010/079

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**Supporting People Annual Plan**

To seek approval of the strategy for the 2011-16 and of the Annual Plan for 2011/12.

*Decision Maker and Target Date:* Cabinet Member for Adult Services, 25 March 2011

*Consultations:* Service providers and other stakeholders in Oxfordshire.

*Report By:* Supporting People Manager

*Contact:* Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2010/185

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**CABINET MEMBER: CHILDREN, YOUNG PEOPLE & FAMILIES**

**Children's Community Therapy Services**

To consider and approve recommendation for contract award.

*Decision Maker and Target Date:* Cabinet Member for Children, Young People & Families, 4 January 2011

*Consultations:* N/A

*Report By:* Director for Children, Young People & Families

*Contact:* Janet Pring, Service Manager, Commissioning Tel: (01865) 815693 Ref: 2010/136

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### **Chill Out Fund 2010/11 - January 2011**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 4 January 2011*

*Consultations: N/A*

*Report By: Area Service Manager - Youth (Central)*

*Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/192*

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### **Proposed Agreement with NHS Oxfordshire (PCT) under Section 76 of NHS Act 2006 for Specialist Nursing Services**

To consider decision on proposed 1-year section 76 agreement with NHS Oxfordshire.

*Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 1 February 2011*

*Consultations: County Legal, Finance and Procurement services*

*Report By: Director for Children, Young People & Families*

*Contact: Janet Pring, Service Manager, Commissioning Tel: (01865) 815693 Ref: 2010/205*

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### **Chill Out Fund 2010/11 - February 2011**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 1 February 2011*

*Consultations: N/A*

*Report By: Area Service Manager - Youth (Central)*

*Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/211*

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### **Chill Out Fund 2010/11 - March 2011**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 1 March 2011*

*Consultations: N/A*

*Report By: Area Service Manager - Youth (Central)*

*Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/212*

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### **Chill Out Fund 2010/11 - April 2011**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* Cabinet Member for Children, Young People & Families, 6 April 2011

*Consultations:* N/A

*Report By:* Area Service Manager - Youth (Central)

*Contact:* Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649  
Ref: 2010/213

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### **Progress Report on CLA and Leaving Care**

To note progress and issues in relation to the Children and Young People in the Council's care.

*Decision Maker and Target Date:* Cabinet, 19 April 2011

*Consultations:* Children in Care Council and Corporate Parenting Panel

*Report By:* Director for Children, Young People & Families

*Contact:* Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098

Ref: 2010/186

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## ***CABINET MEMBER: FINANCE & PROPERTY***

### **Financial Monitoring - January 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 25 January 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2010/150

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## **Service & Resource Planning Report for 2011/12 - 2015/16 (January 2011)**

To provide background and context to the service and resource planning process for 2011/12 – 2015/16.

*Decision Maker and Target Date:* Cabinet, 25 January 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971 Ref: 2010/151

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## **CfBT Advice & Guidance - Pension Liabilities**

To consider the future responsibility in relation to pension liabilities.

*Decision Maker and Target Date:* Cabinet, 25 January 2011

*Consultations:* Matter considered and referred to Cabinet from Pension Fund Committee

*Report By:* Chairman of Pension Fund Committee

*Contact:* Sean Collins, Assistant Head of Shared Services (Financial Services) Tel: (01865) 797190 Ref: 2010/218

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## **Financial Monitoring - February 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 16 February 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2010/166

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## **Financial Monitoring - March 2010**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 15 March 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2010/183

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## **Financial Monitoring - April 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 19 April 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2010/200

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## **CABINET MEMBER: GROWTH & INFRASTRUCTURE**

### **Oxfordshire Concessionary Fares Scheme - January 2011**

To consider the details of the concessionary fares scheme, which the county council is required to introduce from 1 April 2010.

*Decision Maker and Target Date:* Cabinet, 25 January 2011

*Consultations:* Representatives of bus users and elderly and disabled people, users of dial-a-rides and current recipients of travel tokens from district councils.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Dick Helling, Principal Policy Officer Tel: (01865) 815859

*Ref:* 2010/187

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### **Impact of the Proposed LEZ on Low Frequency Bus Services**

To consider whether to ask the Traffic Commissioner to introduce a Traffic Regulation Condition to give effect to the decision on 26 March 2009 to introduce a Low Emission Zone in Oxford City Centre, and if so the precise details – including the treatment of low frequency services – of the Condition to be requested.

*Decision Maker and Target Date:* Cabinet Member for Growth & Infrastructure, 10 February 2011

*Consultations:* Oxford City Council, by discussion; possibly also bus operator, through a consultation meeting

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Dick Helling, Principal Policy Officer Tel: (01865) 815859, Martin Kraftl, Senior Transport Planner Tel: (01865) 815786 *Ref:* 2009/211

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**Oxfordshire Minerals & Waste Development Framework: Core Strategy - Preferred Minerals Strategy**

To seek agreement of the County Council's preferred minerals strategy for public consultation.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: N/A*

*Report By: Deputy Director of Environment & Economy - Growth & Infrastructure*

*Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2010/181*

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**Local Transport Plan 2011-2030 - March 2011**

To seek approval of the final plan.

*Decision Maker and Target Date: Cabinet, 15 March 2011*

*Consultations: Public consultation on the draft Plan taking place October 2010 to January 2011. Report will include analysis of consultation and changes proposed to the Plan as a result.*

*Report By: Deputy Director of Environment & Economy - Highways & Transport*

*Contact: John Disley, LTP Project Director Tel: (01865) 810460 Ref: 2010/071*

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**CABINET MEMBER: POLICE & POLICY CO-ORDINATION**

NIL

**CABINET MEMBER: SAFER & STRONGER COMMUNITIES**

**Integrated Risk Management Plan (IRMP) Fire & Rescue - Project**

To seek approval of the project to be delivered in the 2011-12 IRMP action plan.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: Wide consultation with all Oxfordshire citizens and partners*

*Report By: Chief Fire Officer*

*Contact: David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206*

*Ref: 2010/143*

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## **Control Rooms - Legacy Equipment**

To seek a decision regarding future use.

*Decision Maker and Target Date: Cabinet, 15 March 2011*

*Consultations: N/A*

*Report By: Chief Fire Officer*

*Contact: Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206  
Ref: 2010/082*

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## **CABINET MEMBER: SCHOOLS IMPROVEMENT**

### **Henley Primary School Provision**

If there are objections to consider a report on a public consultation into how primary school provision in Henley can be expanded, and approve issue of any statutory notice(s) that result from this.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and  
Planning Tel: (01865) 816459 Ref: 2010/105*

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### **Amendments required in Fair Funding Formula for Schools from April 2011**

To consider proposed changes required to the Fair Funding Formula for Oxfordshire's schools from 1 April 2011 and to seek agreement to recommendations to Council.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: Formal Consultation with schools, private, voluntary and independent (PVI) settings and other stakeholders planned from 11 October to 14 November 2010 re the Early Years Single Funding Formula (EYSFF). Statutory consultation with Schools Forum.*

*Report By: Director for Children, Young People & Families*

*Contact: Simon Pickard, Finance Business Partner CYP&F Tel: (01865)  
797512 Ref: 2010/170*

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### **Kingham Primary School Application for Nursery Class**

To consider publishing statutory proposals for the extension of the age range to create a nursery class at Kingham Community Primary School.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 1 February 2011*

*Consultations: Full statutory and informal consultation*

*Report By: Director for Children, Young People & Families*

*Contact: Teresa Broad, Area Service Manager (North) Tel: (01865) 816994*

*Ref: 2010/199*

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### **St Edburgs CE Aided Primary School**

If no objections are received, consider a report on a public consultation into the relocation of St Edburgs CE Aided Primary School.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 1 February 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Allyson Milward, Service Manager - School Organisation and Planning*

*Tel: (01865) 816447*

*Ref: 2010/158*

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### **St Christopher Primary School, Cowley**

If no objections received, to consider the expansion of St Christopher Primary School, Cowley and approve issue of statutory notice.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 1 February 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning*

*Tel: (01865) 816459*

*Ref: 2010/193*

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### **St Edburgs CE Aided Primary School**

If objections are received, consider a report on a public consultation into relocation of St Edburgs CE Aided Primary School.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: Informal consultation needs to be re-run by the school due to the time elapsed since the initial consultation.*

*Report By: Director for Children, Young People & Families*

*Contact: Allyson Milward, Service Manager - School Organisation and Planning*

*Tel: (01865) 816447*

*Ref: 2008/092*

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**St Christopher Primary School, Cowley**

If objections are received, to consider the expansion of St Christopher Primary School, Cowley and approve issue of statutory notice.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/194*

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**Botley Primary School & Elms Road Nursery/Children's Centre**

If no objections are received, to consider the statutory notice to merge Botley Primary and Elms Road Nursery School & Children's Centre, and approve issue of statutory notice.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 April 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/103*

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**Botley Primary School & Elms Road Nursery/Children's Centre**

If objections are received, to consider the statutory notice to merge Botley Primary and Elms Road Nursery School & Children's Centre, and approve issue of statutory notice.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/104*

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**CABINET MEMBER: TRANSPORT**

**Chipping Norton: A44 London Road - Pelican Crossing**

To consider the report on the results of public consultation on the introduction of a new pelican crossing.

*Decision Maker and Target Date:* Cabinet Member for Transport, 6 January 2011

*Consultations:* To be undertaken with frontagers to the scheme, emergency services, local Councils and Councillors, and others as appropriate during October/early November 2010.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Mike Wasley, Senior Engineer Tel: (01865) 810464 Ref: 2010/175

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**Bampton Weight Limit**

To consider implementation of a permit scheme for weight limit.

*Decision Maker and Target Date:* Cabinet Member for Transport, 6 January 2011

*Consultations:* N/A

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Peter Ronald, Area Traffic Engineer Tel: (01235) 466139

Ref: 2010/207

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**Oxford, Headington Quarry CPZ - Minor Amendments**

To consider minor amendments to the parking scheme in Headington Quarry.

*Decision Maker and Target Date:* Cabinet Member for Transport, 10 February 2011

*Consultations:* Local community via Public Notices; directly with emergency services and other stakeholders

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2010/127

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**Oxford, North Oxford CPZ - Minor Amendments**

To consider minor amendments to the parking scheme in North Oxford.

*Decision Maker and Target Date:* Cabinet Member for Transport, 10 February 2011

*Consultations:* Local community via Public Notices; directly with emergency services and other stakeholders

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2010/120

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### **Cherwell District Parking, Waiting and Loading Restrictions - Consolidation Order**

To consider consolidation of all parking, waiting and loading restrictions throughout the Cherwell District Council area into a single Traffic Regulation Order.

*Decision Maker and Target Date: Cabinet Member for Transport, 10 February 2011*

*Consultations: Local community via Public Notices; directly with emergency services and other stakeholders.*

*Report By: Deputy Director of Environment & Economy - Highways & Transport*

*Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*

*Ref: 2008/043*

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### **Oxford, Summertown CPZ - Minor Amendments**

To consider minor amendments to the parking scheme in Summertown.

*Decision Maker and Target Date: Cabinet Member for Transport, 10 February 2011*

*Consultations: Local community via Public Notices; directly with emergency services and other stakeholders*

*Report By: Deputy Director of Environment & Economy - Highways & Transport*

*Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*

*Ref: 2010/129*

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### **Disabled Persons Parking Places - Oxford & West Oxfordshire**

Introduction of new and removal of redundant parking places for holders of Disabled (blue) badges.

*Decision Maker and Target Date: Cabinet Member for Transport, 10 February 2011*

*Consultations: Local community via Public Notices; directly with emergency services and other stakeholders*

*Report By: Deputy Director of Environment & Economy - Highways & Transport*

*Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*

*Ref: 2010/130*

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### **Oxford - The Slade, Cycle and Pedestrian Improvements**

To seek authority for the construction of a scheme, including conversion of footway to shared use, conversion of crossing to Toucan, and raised side road entry treatment.

*Decision Maker and Target Date:* Cabinet Member for Transport, 10 February 2011

*Consultations:* Report on formal consultation with stakeholders, formal consultees and frontagers (to take place Nov/Dec 2010) plus information on previous informal consultation stage.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Joy White, Senior Transport Planner Tel: (01865) 815882

*Ref:* 2010/180

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### **Additional Parking Restrictions in Littlemore to Support Route 16 Bus Services**

To consider the outcome of a formal consultation to introduce restrictions to support the bus route.

*Decision Maker and Target Date:* Cabinet Member for Transport, 10 February 2011

*Consultations:* Informal consultation with 38 local properties complete. Formal consultation/advertisement (where required) to be conducted in December/January.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Matt Bromley, Development Assistant Tel: (01865) 815531

*Ref:* 2010/208

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### **Highway Safety Inspections Policy**

To consider a revised policy for Highway Safety inspections and timescale for implementation.

*Decision Maker and Target Date:* Cabinet Member for Transport, 10 February 2011

*Consultations:* Internal

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687

*Ref:* 2010/209

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## **Additional Parking Restrictions in Greater Leys to Support Route 12 Bus Service**

To seek approval of restrictions to be introduced to support the bus route.

*Decision Maker and Target Date:* Cabinet Member for Transport, 10 February 2011

*Consultations:* Informal consultation with 145 local properties complete. Formal consultation/advertisement (where required) to be conducted in December/January.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Kerry Emberson, RTI Data and Contracts Officer, Public Transport Development Tel: (01865) 810420 Ref: 2010/214

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## **Henley: Proposed Stopping Up at Bell Street**

To consider proposals to stop-up following public consultation.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Public consultation Aug to Sept

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687 Ref: 2010/148

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## **A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)**

To consider a report on results of public consultation to install a shared space environment and seek approval to proceed to detailed design and subsequent construction.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* To be undertaken with frontagers to the scheme, emergency services, local Councils and Councillors, disability user groups and others as appropriate.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Andy Warren, Senior Engineer Tel: (01865) 815835 Ref: 2010/176

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## **Highfield and Old Road Transport Improvements**

To seek approval of the scheme in the Highfield and Old Road area of Headington which includes traffic calming measures and improvements to pedestrian and cycle environment.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Stakeholders (all formal consultees) Emergency Services, Frontages, local Councillors and MP, any formal adverts in press, as required.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Aron Wisdom, Transport Planner Tel: (01865) 810454 Ref: 2010/188

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### **Gloucester Street, Faringdon - Removal of Single Yellow Line Waiting Restriction**

To seek approval of the scheme.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Public consultation 15/10/10 – 19/11/10

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Mark Francis, Senior Traffic Technician Tel: (01235) 466118

*Ref:* 2010/189

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### **Un-named Road between A34 and High Street, Milton - 7.5 Tonne Weight Restriction Revocation**

To seek approval of the scheme.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Public consultation 27/10/10 – 19/11/10

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Chris Lees, Traffic Technician Tel: (01235) 466117

*Ref:* 2010/190

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### **Sonning Common - Various Waiting Restrictions**

To seek approval of the scheme.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Public consultation 31/08/10 – 30/09/10

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Thomas Cockhill, Traffic Technician Tel: (01235) 466143

*Ref:* 2010/196

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### **A4074 The Baldons - Buffer 40mph Speed Limit**

To seek approval of the scheme.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Public consultation 18/08/10 – 30/09/10

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Thomas Cockhill, Traffic Technician Tel: (01235) 466143

*Ref:* 2010/197

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### **Bus Service Subsidies**

Decisions are required on future bus subsidy contracts for routes serving Wheatley, Thame, Watlington and surrounding villages to commence in June 2011, along with any contracts elsewhere in the County for which a decision is required.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Local community via Public Notices plus County Councillors, Parish Councils and other stakeholders by letter or email.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* John Wood, Assistant Public Transport Officer (ITU) Tel: (01865) 815802 Ref: 2010/210

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### **Frideswide Square Design Approaches**

To seek the approval of the principle of removal of traffic signals and introduction of compact continental style roundabouts for further design and consultation.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Stakeholders consultation on possible design approaches took place from July to September (inclusive) dialogue with stakeholders is ongoing.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Craig Rossington, Principal Transport Planner Tel: (01865) 815575 Ref: 2010/215

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## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan.*

### **Cabinet - 25 January 2011**

- **Draft Corporate Plan 2011/12** 2010/153  
*Maggie Scott, Corporate Policy Manager Tel: (01865) 816081*
- **Delegated Powers of the Chief Executive - January 2011** 2010/154  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Annual Report by the Commission for Social Care Inspection on Adult Social Services** 2010/152  
*Steve Thomas, Performance Information Manager Tel: (01865) 323609*
- **Proposal to Discontinue the Service and Maintenance Contract for Stairlifts etc** 2010/191  
*Maria Melbourne, Area Service Manager, Social Care for Adults Tel: (01865) 323275*
- **Procurement of Carers Support Service** 2010/204  
*John Pearce, Service Manager, Strategic Commissioning Tel: (01865) 323619*
- **Financial Monitoring - January 2011** 2010/150  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Service & Resource Planning Report for 2011/12 - 2015/16 (January 2011)** 2010/151  
*Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971*
- **CfBT Advice & Guidance - Pension Liabilities** 2010/218  
*Sean Collins, Assistant Head of Shared Services (Financial Services) Tel: (01865) 797190*
- **Oxfordshire Concessionary Fares Scheme - January 2011** 2010/187  
*Dick Helling, Principal Policy Officer Tel: (01865) 815859*
- **Henley Primary School Provision** 2010/105  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **Amendments required in Fair Funding Formula for Schools from April 2011** 2010/170  
*Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512*

## Cabinet - 16 February 2011

- **Establishment Review - February 2011** 2010/167  
*Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*
- **Development in the Oxford Care Partnership Agreement** 2010/216  
*Nick Welch, Head of Major Programmes Tel: (01865) 323575*
- **Financial Monitoring - February 2011** 2010/166  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Oxfordshire Minerals & Waste Development Framework:  
Core Strategy - Preferred Minerals Strategy** 2010/181  
*Peter Day, Minerals and Waste Policy Team Leader Tel:  
(01865) 815544*
- **Integrated Risk Management Plan (IRMP) Fire & Rescue -  
Project** 2010/143  
*David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin  
Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206*
- **St Edburges CE Aided Primary School** 2008/092  
*Allyson Milward, Service Manager - School Organisation and  
Planning Tel: (01865) 816447*
- **St Christopher Primary School, Cowley** 2010/194  
*Barbara Chillman, Principal Officer - School Organisation and  
Planning Tel: (01865) 816459*

## Cabinet - 15 March 2011

- **Performance Management 3rd Quarter Progress Report  
Against Priorities and Targets** 2010/184  
*Alexandra Bailey, Corporate Performance and Review Manager  
Tel: (01865) 816384*
- **Financial Monitoring - March 2010** 2010/183  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Local Transport Plan 2011-2030 - March 2011** 2010/071  
*John Disley, LTP Project Director Tel: (01865) 810460*
- **Control Rooms - Legacy Equipment** 2010/082  
*Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865)  
855206*

## Cabinet - 19 April 2011

- **Delegated Powers of the Chief Executive - April 2011** 2010/201  
*Sue Whitehead, Committee Services Manager Tel: (01865)  
810262*
- **Changes to the Internal Home Support Service** 2010/217  
*Martin Bradshaw, Assistant Head of Service Tel: (01865)  
323683*



## The Forward Plan

- **Progress Report on CLA and Leaving Care** 2010/186  
*Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098*
- **Financial Monitoring - April 2011** 2010/200  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Botley Primary School & Elms Road Nursery/Children's Centre** 2010/104  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

### **Cabinet Member for Adult Services (Supporting People Commissioning Body) - 20 January 2011**

- **Oxfordshire Supporting People Strategy 2011-16** 2010/079  
*Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858*

### **Cabinet Member for Adult Services - 25 March 2011**

- **Supporting People Annual Plan** 2010/185  
*Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858*

### **Cabinet Member for Children, Young People & Families - 4 January 2011**

- **Children's Community Therapy Services** 2010/136  
*Janet Pring, Service Manager, Commissioning Tel: (01865) 815693*
- **Chill Out Fund 2010/11 - January 2011** 2010/192  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### **Cabinet Member for Children, Young People & Families - 1 February 2011**

- **Proposed Agreement with NHS Oxfordshire (PCT) under Section 76 of NHS Act 2006 for Specialist Nursing Services** 2010/205  
*Janet Pring, Service Manager, Commissioning Tel: (01865) 815693*
- **Chill Out Fund 2010/11 - February 2011** 2010/211  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### **Cabinet Member for Children, Young People & Families - 1 March 2011**

- **Chill Out Fund 2010/11 - March 2011** 2010/212  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### **Cabinet Member for Children, Young People & Families - 6 April 2011**

- **Chill Out Fund 2010/11 - April 2011** 2010/213  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### **Cabinet Member for Growth & Infrastructure - 10 February 2011**

- **Impact of the Proposed LEZ on Low Frequency Bus Services** 2009/211  
*Dick Helling, Principal Policy Officer Tel: (01865) 815859,  
Martin Kraftl, Senior Transport Planner Tel: (01865) 815786*

### **Cabinet Member for Schools Improvement - 1 February 2011**

- **Kingham Primary School Application for Nursery Class** 2010/199  
*Teresa Broad, Area Service Manager (North) Tel: (01865) 816994*
- **St Edburges CE Aided Primary School** 2010/158  
*Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447*
- **St Christopher Primary School, Cowley** 2010/193  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

### **Cabinet Member for Schools Improvement - 6 April 2011**

- **Botley Primary School & Elms Road Nursery/Children's Centre** 2010/103  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

## Cabinet Member for Transport - 6 January 2011

- **Chipping Norton: A44 London Road - Pelican Crossing** 2010/175  
*Mike Wasley, Senior Engineer Tel: (01865) 810464*
- **Bampton Weight Limit** 2010/207  
*Peter Ronald, Area Traffic Engineer Tel: (01235) 466139*

## Cabinet Member for Transport - 10 February 2011

- **Oxford, Headington Quarry CPZ - Minor Amendments** 2010/127  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Oxford, North Oxford CPZ - Minor Amendments** 2010/120  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Cherwell District Parking, Waiting and Loading Restrictions - Consolidation Order** 2008/043  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Oxford, Summertown CPZ - Minor Amendments** 2010/129  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Disabled Persons Parking Places - Oxford & West Oxfordshire** 2010/130  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Oxford - The Slade, Cycle and Pedestrian Improvements** 2010/180  
*Joy White, Senior Transport Planner Tel: (01865) 815882*
- **Additional Parking Restrictions in Littlemore to Support Route 16 Bus Services** 2010/208  
*Matt Bromley, Development Assistant Tel: (01865) 815531*
- **Highway Safety Inspections Policy** 2010/209  
*Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687*
- **Additional Parking Restrictions in Greater Leys to Support Route 12 Bus Service** 2010/214  
*Kerry Emberson, RTI Data and Contracts Officer, Public Transport Development Tel: (01865) 810420*

## Cabinet Member for Transport - 24 March 2011

- **Henley: Proposed Stopping Up at Bell Street** 2010/148  
*Kevin Haines, Group Manager, Policy & Asset Management  
Tel: (01865) 815687*
- **A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)** 2010/176  
*Andy Warren, Senior Engineer Tel: (01865) 815835*
- **Highfield and Old Road Transport Improvements** 2010/188  
*Aron Wisdom, Transport Planner Tel: (01865) 810454*
- **Gloucester Street, Faringdon - Removal of Single Yellow Line Waiting Restriction** 2010/189  
*Mark Francis, Senior Traffic Technician Tel: (01235) 466118*
- **Un-named Road between A34 and High Street, Milton - 7.5 Tonne Weight Restriction Revocation** 2010/190  
*Chris Lees, Traffic Technician Tel: (01235) 466117*
- **Sonning Common - Various Waiting Restrictions** 2010/196  
*Thomas Cockhill, Traffic Technician Tel: (01235) 466143*
- **A4074 The Baldons - Buffer 40mph Speed Limit** 2010/197  
*Thomas Cockhill, Traffic Technician Tel: (01235) 466143*
- **Bus Service Subsidies** 2010/210  
*John Wood, Assistant Public Transport Officer (ITU) Tel: (01865) 815802*
- **Frideswide Square Design Approaches** 2010/215  
*Craig Rossington, Principal Transport Planner Tel: (01865) 815575*